

Your Horizon Europe Cheat Sheet

by Ideal-ist, the network of National Contact Points
for Digital in Horizon Europe

1. Talk to your National Contact Point

Your National Contact Point (NCP) is your country's free support service for you when applying for funding from several EU programmes.



2. Learn about Horizon Europe

Learn the basics before you get started: Participation rules, financial regulations, programme structure and overall policy goals etc.



3. Do our online course

We provide a free online course on Udemy that covers EU funding basics as well as information specifically on the funding of digital technologies at an EU level.



4. Find call topics that interest you

You can find these on the Funding & Tenders Portal. Use the filter options and the keyword search to find call topics in R&I fields that match your activities.



5. Look at the Topic Tree

If it is digital tech topics you want, you can find these on the Ideal-ist Topic Tree **with additional background information and NCP knowledge** not available through the Funding and Tenders Portal.



6. Get your project idea checked

If you have a project idea yourself, have it checked by your NCP. Ideal-ist provides a free template to make this process easier for both you and your NCP.



7. Find partners

Attend events to find partners for your consortium or to join an existing consortium. Ideal-ist has an events calendar to help you find these. We also offer a cooperation profile template you can fill in to send to your NCP and we have a digital matchmaking platform to help you find partners online.



8. Write your proposal

Writing the proposal is not as easy as typing "Hi ChatGP, please write me a proposal for topic xyz". You may find helpful resources in the Ideal-ist Toolbox and by talking to your NCP.



9. Join the Full Proposal Check

Ideal-ist organises Full Proposal Check (FPC) events for Horizon Europe digital tech calls approx. 4 weeks before the call deadline. Coordinators can join these to get feedback from experienced evaluators before submitting their proposals.

