**Ideal-ist Pre-Proposal Check Form**

Get a free pre-proposal check by the Horizon Europe Digital National Contact Point in your country.

This form may be submitted by the coordinator or partner at any time, however, it is highly recommended to submit it at least several months before the call topic deadline.

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| --- | --- | --- | --- | --- | --- |
| First Name: |  | Surname: |  | Gender: | M / F |
| Organisation name: |  |
| Country: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **E-mail:** |  | **Telephone number:** |  |

|  |  |
| --- | --- |
| Proposal acronym |  |
| Proposal full name |  |
| Topic ID and title*(as named in the call)* | **e.g. HORIZON-CL4-2024-DIGITAL-EMERGING-01-22: Fundamentals of Software Engineering** |
| Funding scheme *(please indicate one only)*  | ⬜ Research and Innovation Action⬜ Innovation Action⬜ Coordination and Support Action⬜ Other (please specify):  |
| Approximate total budget *(optional information)*  |  €  |

If this proposal is a revised version of a previously submitted Horizon Europe proposal, please give the following details of the earlier version

Prop. Acronym: Prop. No. Horizon call:

Almost all Cluster 4 Digital Work Programme calls require submission in the frame of a consortium of at least three organisations from at least three different Horizon Europe Member or Associated States. If you have already identified some, please list them here (start with coordinator):

|  |  |  |
| --- | --- | --- |
| Name of organisation | Country | Expertise |
|  |  |  |
|  |  |  |
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Please tick the Technology Readiness Levels (TRLs) related to start/end of the proposed idea, if relevant:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| TRL 1 ⬜ | TRL 2 ⬜ | TRL 3 ⬜ | TRL 4 ⬜ | TRL 5 ⬜ | TRL 6 ⬜ | TRL 7 ⬜ | TRL 8 ⬜ | TRL 9 ⬜ |
| basic principles observed | technology concept formulated | experimental proof of concept | technology validated in lab | technology validated in relevant environment | technology demon-strated in relevant environ-ment | system prototype demon-stration in operational environ-ment | system complete and qualified | actual system proven in operational environ-ment |

|  |
| --- |
| **Proposal summary** ***Basic information in relation to the state-of-the-art, the results you target, the potential market, the European added value and the means of implementation should be provided in this section.*****PLEASE DO NOT EXCEED ONE PAGE** **PLEASE DO NOT EXCEED ONE PAGE**1. **Why did you choose this specific topic?**

*Awareness of background documents, European Agenda and Strategic Agendas by Partnerships, an assessment of the idea against the chosen topic should be pursued, previous experience/ familiarity with the Digital topics should be stated if applicable.*1. **What will be the result of your research project/ expected outcome?**

*Specify whether the results are compatible with the Expected outcomes and the Impact as defined in the Work Programme. List what new knowledge/product/process/service will be produced (use TRLs, when applicable).*1. **Please provide information about your organisation.**
2. Does the organisation already exist and is it legaly registered in your country? Y/N
3. Have you already registered to the Funding and Tenders Portal? Y/N
4. Only for SMEs – have you already registered as an SME in the portal?
5. **Has enough time been planned for proposal preparation?**

*Forming a consortium and writing a proposal, usually takes several months.**Specify the stage of proposal preparation i.e. allocation of resources at your organisation, initial contact with partners, preparation of description of work, preparation of budget, and expected time to be needed for finalization.* |

Please send the form to your local NCP\*. You will receive feedback on your pre-proposal within two weeks:

<http://www.ideal-ist.eu/pre-proposal-check>

The feedback on this pre-proposal does not constitute in any respect a pre-evaluation of the proposal in terms of scientific and technical quality. The advice given by the NCP is strictly informal and non-binding, therefore it does not affect the evaluation of the proposal when it will be finally submitted.

\* if you are applying for a proposal check at an event by an experienced DIGITAL NCP, please upload form [here](https://www.dropbox.com/request/8LdafabclmZSSnJC0Bm4).